

S.No	Name	Designation	Email	Mobile No.
1	Ms. Sunita Kargotra Joint Director	Chairpersons	dq-prosecution@jk.gov.in	9419197035
2	Mr. Anil Sharma Junior Assistant	Member	ks7289@gmail.com	7006547160
3	Ms. Rita Raina Junior Operator	Member	ritaraina19@gmail.com	8825021844
4	Ms. Nasreen Jan Junior Assistant	Member	nasreenj626@gmail.com	9797829813
5	Mrs. Gurjeet Kour President NGO	Member	mail@thesara.org.in	9419191666



J&K POLICE HOUSING CORPORATION JAMMU / SRINAGAR

Jammu Office: (Nov, to April)

Srinagar Office: (May to Oct.)

Tel. No.0191- 2490985

Tel. No.0194 -2477447

FAX No. 0191- 249090'1

FAX NO.0194 – 2450560

e-mail id: jkpoliceshousing@gmail.com

Subject: - Constitution of "Internal Complaint Committee" Under Sexual Harassment of Women at Work place (Prevention, Prohibition & Redressal) Act, 2013.

ORDER No. **04** of 2024

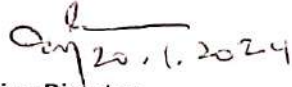
Dated: **20-01-2024**

In supersession of previous order issued under order No. 40 of 2019 dated:31.08.2019 and pursuance of section 4(1) of the Sexual Harassment of Women at Work place (Prevention, Prohibition & Redressal) Act, 2013, sanction is hereby accorded to the constitution of the "Internal Complaint Committee" comprising of the following to register and enquire into and dispose of the complaints, if any, of Sexual Harassment of Women employees of this office:-

1.	Ms. Sunita Kargotra, Joint Director, Prosecution	Chairperson
2.	Mr. Anil Kumar Sharma, Jr. Assistant, J&K Police Housing Corporation	Member
3.	Ms. Nasreen Jan, Jr. Assistant, J&K PHC Division Kashmir	Member
4.	Ms. Rita Sharma, Junior Operator, J&K PHC Jammu	Member
5.	Mrs. Gurjeet Kour, President THE-SARA NGO, H.No.106, Apna Vihar Housing Colony Kunjwani, Jammu	Member

The Committee shall submit to the undersigned:-

- Its report on each complaint received by it regarding Sexual Harassment against Women employees of this office.
- Quarterly / Annual report about the total number of complaints received, enquired by and action taken on the same, and
- The Committee shall address all complaints of Sexual Harassment and submit action taken report with special recommendations in accordance with rule on quarterly/annual basis.


Managing Director,
J&K Police Housing Corporation,
Jammu/Srinagar.

No.PHC/Admn/185-91 [7303637/2023]

Dated: **20** -01-2024

Copy to the:-

01. Superintending Engineer, J&K PHC;
02. FA/Chief Accounts Officer, J&K PHC;
03. Executive Engineer, J&K PHC Division Jammu;
04. Executive Engineer, J&K PHC Division Kashmir;
05. Ms. Sunita Kargotra, Joint Director, Prosecution;
06. All concerned

.....for information.

07. President, THE SARA, NGO for information. This is in reference to your letter No.THESARA/D/09/2023-24 dated:20.10.2023 and letter No. THESARA/D/13/2023-24 dated:11.01.2024.